

massachusetts PDP requirements

In accordance with the Guidelines for Professional Development Providers issued by the Massachusetts Department of Education (see below) each Massachusetts workshop/course participant who requests an official Harvard-Smithsonian Certificate of Participation for use toward PDP's must keep a reflective journal throughout the workshop/course sessions. Submit the journal, along with copies of all work required before and after watching the video portion of each session, as indicated in the accompanying print guide.

Directions for journal writing:

Keeping a journal is the simplest way to record and comment upon your own learning. As the workshop/course progresses, pay particular attention to changes in your thinking and the implications of those changes. Reflect upon your understanding before, during, and after key experiences in the workshop/course and document how these understandings change. (Please note that submitting notes taken during each session is not considered a reflective journal.)

Upon completion of the workshop/course, please submit your reflective journal to Outreach Group, The Annenberg/CPB Channel, Harvard-Smithsonian Center for Astrophysics, 60 Garden Street, MS 82, Cambridge, MA 02138.

If you have any questions about these requirements, please call 1-800-228-8030 x3.

The **Guidelines for Professional Development Providers** issued by the Massachusetts Department of Education effective July 1, 2000, state that Registered Professional Development Providers are required to:

- Award PDPs after an educator has demonstrated proficiency in a relevant subject area...
- Award PDPs only after an educator has demonstrated proficiency in a professional skill...This means an observable demonstration of learning that could include a written product or other documented product.